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Congress of the United States

House of Representatives

COMMITTEE ON HOUSE ADMINISTRATION

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ONE HUNDRED FIFTEENTH
CONGRESS

JAMIE FLEET, MINORITY STAFF DIRECTOR

October 10, 2017

The Honorable Gregg Harper
Chairman
Committee on House Administration
1309 Longworth House Office Building
Washington, DC 20515

The Honorable Robert A. Brady
Ranking Minority Member
Committee on House Administration
1316 Longworth House Office Building
Washington, DC 20515

Dear Chairman Harper,

We would like to register the Congressional XXXXX Caucus as a Congressional Member Organization for the 115th Congress. The Congressional XXXXX Caucus will serve as an informal group of Members dedicated to issues related to XXXXX and educating other Members on this subject.

Representatives John Doe and Jane Smith will serve as Co-Chairs of the Congressional Caucus on XXXXX. Our staff assigned to handle caucus related issues are listed below:

Rep. John Doe
Kim Smith (Staff)
202-225-XXXX
Kim.smith@mail.house.gov

Rep. Jane Smith
Bobby Jones (Staff)
202-225-XXXX
bobby.jones@mail.house.gov

We trust that the information provided meets the requirements for registering a Congressional Member Organization in the 115th Congress. Thank you for your attention to this matter and please feel free to contact us with us questions.

Sincerely,

/s/
John Doe
Member of Congress

/s/
Jane Smith
Member of Congress